

MINUTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP HELD ON WEDNESDAY, 2ND JULY 2014 AT THE MEETING PLACE AT 4.00 P.M.

Present: Alex, Jeremy, Jason, John, Beryl, Nick, Samantha.

Absent: Heather and Bryan

1. Exhibition

Alex summed up the results of the Exhibition - 129 people attended (approx 32% of the electorate) plus 40 juniors under the age of 16 (50% turnout!) and all agreed that there were some very good discussions with parishioners who were able to share their concerns etc. Jason reported that all the forms that were filled in at that time had been collated although there were a few that had arrived after the Exhibition which needed to be added. There were over 100 cards submitted with people's comments as they walked round.

2. Forward Planning

We now had to decide the best way forward. The Consultants plan and timescales had been circulated and the recent email exchanges between Stuart Todd and Alex copied to each member. It was felt that villagers would be getting Neighbourhood Plan boredom if we adopted the small incremental steps approach and that we, in parallel with the formal Questionnaire, should tackle the Exhibition responses, taking a major topic each week on an agreed schedule so that experts could be co-opted on and Group members could sound out parishioners in advance of each meeting. [Schedule under Next Meetings.] As we develop a working document and proposals then Claire would be asked to become involved so that we were in accord with EDDC policies.

It was agreed that we would begin to prepare a working document for Membury and "cut-and paste" data and policies into it as they emerged from whatever source. This was in neither expected nor intended to be a final document but exactly what it says - a working document.

There was then a discussion on whether we should use, as a basis, the Chardstock Questionnaire but customize it to Membury. After some discussion it was agreed that Jason would prepare a Membury questionnaire - based upon the responses we had - and add this to the general Blackdown Hills one. Alex would liaise with CCD for preparation and provide a covering letter. It was also agreed that we should get the Questionnaires out as soon as possible. After discussion it was strongly felt that the Parish Appraisal format developed with CCD of allowing each member of a household to respond was better than the "general" Blackdown Hills format of one questionnaire, one respondee.

We should keep the Questionnaire as short as possible. The draft copy to be seen by the Steering Group, again a.s.a.p. and then a quick meeting possibly with CCD to go through the questions. Try to set up a meeting for the 9th July, 2014.

3. Distribution

It was agreed that we ask C.C.D. post the forms for us - and with the Questionnaires being sent through the post it should ensure that every household receives them.

It was also agreed that we do not offer prizes.

We will need an additional 40 copies printed and Posters be made and put up. Anyone who has not received the Questionnaires will be asked to get them from the Post Office & Shop

4. Sub Committees

After much discussion it was decided that if we need any extra information that we bring the relevant people on board using their local knowledge when and where necessary rather than set up separate sub committees.

5. Dates for next Meetings and Subjects to be discussed.

July 9th Meeting with CCD and approval of Questionnaires.

July 16th Communications

July 23rd Renewable Energy

July 30th Housing

August 6th Local Economy and Amenities and Assets

August 13th Highways

August 20th Local Heritage

August 27th Housing Part 11

The subject of Flooding will arise on most of the subjects raised above so does not have a separate heading.

All meetings to be held at the Meeting Place at 4 p.m.