

# Membury Parish Council

Clerk to the Council:

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## Minutes of the Council Meeting held at the Membury Village Hall on Tuesday 18<sup>th</sup> August 2015

**Present:** Cllrs D Burrough (Chairman), R Barrell (Vice Chair), M Bell, B Foster, R Foster, S Foster and L Warren.

**In attendance:** Parish Clerk, Alex Tasker and Jason Hawkes.

**Apologies:** Cllr M Burrough, Cllr P Pearse, Cllr A Moulding (DCC) and Cllr P Diviani (EDDC). PCSO's A Trott & H Widger and Jeremy Wallace.

**Declarations of Interest:** No Declarations were made at this stage of the meeting.

### 1. Minutes:

The minutes of the meeting held on 7<sup>th</sup> July, 2015 were adopted as a true record and were signed by the Chairman.

### 2. Matters Arising:

**East Devon Local Plan Consultation:** A response to the consultation on the East Devon Local Plan has been submitted by Cllr M Bell. It was asked that the response be circulated to all Cllrs. This has subsequently been carried out by the Clerk.

**Changing Bank Account Signatories:** The Chairman and Clerk went into Lloyds Bank to arrange this. The Chairman, being a current signatory, has contacted the bank and arranged for Cllr Barrell to be added to the signatories and for future statements to be sent to the new clerk.

**Councillor Email Addresses:** Cllr S Foster contacted Diana Vernon at EDDC and the district council are unable to set up individual email addresses. Therefore Cllrs will have to make their own arrangements to have a separate email address for council business. It was suggested that all correspondence in the future goes through the Clerk.

### 3. County and District Reports: None were received.

### 4. Police Report: Membury had no reported crimes for July 2015

## 5. Correspondence:

East Devon Villages Plan - consultation on proposed criteria for defining built-up area boundaries for villages and small towns – response needs to be submitted to EDDC by 21<sup>st</sup> September 2015. **Action:** Alex Tasker to compose and submit a response on behalf of the Neighbourhood Plan Steering Group.

## 6. Planning:

### **Planning applications validated by East Devon District Council for July 2015:**

Godworthy Farm – Agricultural building.

East Membury Farm – Construction of building to provide holiday and overspill accommodation.

### **Planning applications validated by East Devon District Council from 1<sup>st</sup> – 18<sup>th</sup> August:**

Bridge Meadow – Constructions of porches, re-construction of two storey extension, replacement roof coverings and internal and external alteration.

Cott Cross Lodge – Replacement dwelling and detached garage.

### **Planning applications decided by East Devon District Council for July 2015:**

Hazeldene – Construction of single storey extensions. **APPROVED**

Blackmores – Erection of two storey extension on northern elevation, and erection of double garage with storage under. **APPROVED**

### **Planning applications decided by East Devon District Council from 1<sup>st</sup> – 18<sup>th</sup> August:**

Webble Green Cottage – Construction of single storey extension to front elevation and garage. **APPROVED**

Godworthy Farm – Agricultural building. **APPROVED**

Quakers – Demolition of existing outbuildings; reduction in ground level and erection of garage and studio. **APPROVED**

## 7. Finance:

### **Cheques issued and approved for payment during July:**

J Wallace – Footpath 23, labour and materials	£185.10
Membury Village Hall – Hire charges	£10.00
R Martin – Grass cutting	£90.00
Axminster Conservative Club – Room hire	£20.00
S Tennant – Salary & stationery	£837.13

### **Cheques issued and approved from 1<sup>st</sup> – 18<sup>th</sup> August:**

Axminster Printing Co. Ltd. – Printing	£30.00
Membury PO & Stores – Refreshments	£15.80
J Wallace – Grass cutting	£245.00
DALC – Training	£30.00
Grant Thornton – Annual return fee for 2015	£120.00

## 8. Highways:

Suggestions were asked for to replace the Snow Warden, Sandra Little, who had decided to stand down from doing this role.

Jason Hawkes offered to become the new Flood Warden, but said he would require some help. Alex Tasker kindly offered to give any help needed.

Cllr Debbie Burroughs suggested that Devon County Council Highways should be asked to impose a 7 tonne limit on vehicle's using the road between Pound Farm to Luggs Farm and that a sign be erected warning motorists of this restriction.

Councillors expressed concern over the road conditions on Furley Way and Bedham Lane and were also concerned about the overspill of water onto the road Four Cross to Yarty. The clerk contacted Cllr Andrew Moulding concerning these various highway issues. Cllr Moulding has arranged to have a tour around the area with Nick Allen (Neighbourhood Highways Officer) week beginning Monday 12<sup>th</sup> October 2015.

## 9. Footpaths:

Cllr B Foster reported the following:

**Footpath 25:** Peter Hartnell has cut back over growth, removed a fallen tree that has blocked the path, nailed up several way markers and is shortly to re-erect a fallen sign post.

**Bridleway 81:** Challenger Cross to Brinscom Lane; work in progress.

Following my inspection, over growth has been cut back and I have asked County if they can supply three new gates to replace some that are falling to bits.

## 10. Neighbourhood Plan:

Alex Tasker updated the meeting on the progress made to date regarding the Neighbourhood Plan. The New East Devon Local Plan was not endorsing much development in the parish, but parishioners had said that they want to see the parish evolve. The parish needs to allow a few properties to be built, but take into consideration any flood risks involved. Development in the hamlets could be encouraged providing it does not take place outside the hamlets and spoil any views. Land would need to be found which could be developed for residential use. Parishioners were in favour of more affordable housing for the parish.

Cllr Ruth Foster had offered to gather information concerning setting up a Community Land Trust. The view had been expressed at the last meeting that the finalising of the Neighbourhood Plan was needed before this should be considered. Cllr Foster circulated these notes to Members ahead of the meeting. A Community Land Trust (CLT) is a community-led, not-for-profit, organisation that provides land and buildings to meet the long term needs of its community. It offers a way to provide permanently affordable housing, and holds these assets in trust, so the community benefits forever. Endorsing a commitment to a Community Land Trust (CLT) as part of the Neighbourhood Plan would flag up to East Devon District Council the results of the housing consultation and would ensure that the desire to pursue the project is on public record. There are a few possible sites in the village that may be suitable for the needs of a CLT. This does not have to form part of the Neighbourhood Plan as there are various ways to achieve these outcomes. Cllr Mike Bell said that it was important to note that we cannot proceed with a CLT until a suitable location has been made available. Currently four people have come forward

with sites, but these sites are not suitable due to flooding and other issues. Cllr Bell also advised that Dalwood have set up a CLT. **It was resolved that the idea of a Community Land Trust was included in the Neighbourhood Plan for the future.**

**11. Items for next agenda:**

Playing Fields (Cllr Richard Barrell)  
Neighbourhood Plan  
Salt bins – arrangements and bags

**12. Dates of next meetings:**

**Tuesday 13<sup>th</sup> October and Tuesday 1<sup>st</sup> December all at 7.30pm**

**Public Forum**

No questions were raised by members of the public.

The meeting closed at 9.00pm

Chairman