

**Issue date: Tuesday 23<sup>rd</sup> February 2016**

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Mrs Stephanie Jones

Parish Clerk

## **Membury Parish Council meeting**

**The public are welcome to attend this meeting and ask questions or make statements in the Public Forum at the end of the meeting.**

There will be an Ordinary Council meeting of Membury Parish Council which will be held on **Tuesday 1st March 2016 at 19:30hrs in the Committee Room, Membury Village Hall, Membury** for the purpose of transacting the following business:

### **AGENDA**

#### **Contents**

|                                                                               |   |
|-------------------------------------------------------------------------------|---|
| 16/017 APOLOGIES.....                                                         | 1 |
| 16/018 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT.....                | 2 |
| 16/019 MINUTES.....                                                           | 2 |
| 16/020 MATTERS ARISING THAT ARE NOT AN AGENDA ITEM.....                       | 2 |
| 16/021 NEIGHBOURHOOD PLAN.....                                                | 2 |
| 16/022 COUNTY AND DISTRICT COUNCIL REPORTS.....                               | 2 |
| 16/023 POLICE REPORT.....                                                     | 2 |
| 16/024 CORRESPONDENCE.....                                                    | 2 |
| 16/025 CHAPTER 8 TRAINING.....                                                | 2 |
| 16/026 DEVON EMERGENCY FLOOD RESILIENCE FUND, EQUIPMENT & FUTURE PROJECTS.    | 2 |
| 16/027 THE QUEEN'S 90 <sup>TH</sup> BIRTHDAY AWARDS DEVON.....                | 2 |
| 16/028 FLOOD AND ROAD WARDENS.....                                            | 3 |
| 16/029 FOOTPATHS & QUOTE FOR STRIMMER.....                                    | 3 |
| 16/030 PLANNING AND PLANNING MEETING HELD AT EAST DEVON DISTRICT COUNCIL..... | 3 |
| 16/031 FINANCE.....                                                           | 3 |
| 16/032 VILLAGE CAR PARK.....                                                  | 4 |
| 16/033 AGENDA 12 <sup>TH</sup> APRIL 2016.....                                | 4 |
| 16/034 DATES OF FUTURE MEETINGS.....                                          | 4 |
| 16/035 PUBLIC FORUM.....                                                      | 4 |
| 16/036 TRANSPARENCY CODE & WEBSITE.....                                       | 4 |

There will be one matter of a confidential and contractual nature for discussion under Part B (exclusion of press and public) this month 16/ 034

#### **16/017 APOLOGIES**

To resolve to accept apologies for absence

### **16/018 DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

Councillors are reminded of the need to declare any interests either at this stage of the meeting, or as soon as they become aware of the interest. The reason for the declaration must be given, and whether it is a personal or pecuniary interest; any actions they intend to take when the item is being dealt with

### **16/019 MINUTES**

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on 11<sup>th</sup> January 2016

### **16/020 MATTERS ARISING**

Reports from Councillors on matters arising from the previous minutes. (Information only).

### **16/021 NEIGHBOURHOOD PLAN**

To receive an update on the Neighbourhood Plan from Alex Tasker Chair of the Neighbourhood Steering Group

### **16/022 COUNTY AND DISTRICT COUNCIL REPORTS**

To receive a report from Devon County Councillor Cllr Andrew Moulding and East Devon District Councillor Cllr Paul Diviani.

### **16/023 POLICE REPORT**

To receive the Police report.

### **16/024 CORRESPONDENCE**

To note correspondence received since the last Parish Council meeting and resolve to action any matters arising from the correspondence as appropriate.

### **16/025 CHAPTER 8 TRAINING/ FLOOD AND ROAD WARDENS**

To update the Council on the progress to recruit for volunteers who would be willing to undertake some training to help maintain and repair the roads around the parish and also update the Council with the current situation regarding Flood Wardens.

Clerk to update the Council on its Insurance Policy and what cover it provides for people who do voluntary work on the highways.

### **16/026 DEVON EMERGENCY FLOOD RESILIENCE FUND, EQUIPMENT & FUTURE PROJECTS**

Cllr S Foster to update the Council on application for funding from the Devon Emergency Flood Resilience Fund, equipment to be purchased and future projects.

Clerk to update the Council on Parishes Together Fund application.

### **16/027 THE QUEEN'S 90<sup>TH</sup> BIRTHDAY AWARDS DEVON**

Councillors to discuss and agree how they wish to mark the Queen's 90<sup>th</sup> birthday.

**Queen's 90th Birthday Celebrations - Parish and Town Awards to be presented on Sunday, 12 June 2016 at the Chairman's Garden Party, Knowle, Sidmouth**

We want to mark the Queen's 90th birthday with awards that recognise local achievements. Please help us to repeat the success of the Diamond Jubilee awards in 2012.

Let us know about the projects in your town/parish that you have led or helped to deliver and that you are proudest of. The event will give you the opportunity to highlight and celebrate your council's achievements. In 2012 we heard about some amazing local projects and initiatives – such as the development of youth and community facilities, creation of new, safe pathways, helping to deliver arts festivals, provision of affordable housing and many more.

We are looking to make 3 awards at this special event. These are:

Community Award – best achievement of a council in the last 4 years which has directly benefited the whole community - helping to bring generations together.

Youth Award – best council initiative that has directly benefited young people.

Local Service Award – best example of helping to deliver a local service or run a local facility. Special awards (and £100 cheque) will be presented to a parish council and town council in each of the three categories.

Your entries will be judged by an independent panel of judges who will be looking for ideas which are innovative, demonstrate partnership working/community involvement, achieve value for money and are of the greatest benefit to your diverse community.

Please complete the attached form, detailing your achievements and plans. If you prefer, you can access the form on line at [www.eastdevon.gov.uk/council-and-democracy/parishand-town-councils/queens-birthday-awards-2016](http://www.eastdevon.gov.uk/council-and-democracy/parishand-town-councils/queens-birthday-awards-2016). Please send to me by Friday 15 April latest. This will give me time to create displays from your submissions and arrange for them to be independently judged.

#### **16/028 16/029 FOOTPATHS & QUOTE FOR STRIMMER**

To receive and note the Footpaths Report from Cllr B Foster.

Clerk to update the Council on the Parish Paths Partnership Finance application.

#### **16/029 PLANNING AND PLANNING MEETING HELD AT EAST DEVON DISTRICT COUNCIL**

- To note planning applications received in January 2016
- To note planning applications received in February 2016
- To note planning decisions made during January 2016
- To note planning decisions made during February 2016

#### **16/030 FINANCE**

- To resolve to approve the Bank reconciliation for January/February 2016
- To resolve to approve the list of payments made for January/February 2016

**16/031 VILLAGE CAR PARK**

To discuss and agree whether to progress the idea of issuing car parking permits for the village car park.

**16/032 AGENDA 12<sup>TH</sup> APRIL 2016**

To note Agenda Items for 12<sup>th</sup> April 2016

Dates for forthcoming meetings this year are:  
Tuesday 12<sup>th</sup> April, 2016 (Annual Parish Meeting),  
Tuesday 24<sup>th</sup> May, 2016 (AGM),  
Tuesday 5<sup>th</sup> July, 2016,  
Tuesday 16<sup>th</sup> August, 2016,  
Tuesday 11<sup>th</sup> October 2016  
Tuesday 29<sup>th</sup> November 2016 all at 7.30pm.

**16/033 PUBLIC FORUM**

**The Chairman will declare the session moves into Part B (exclusion of press and public) for the following item due to its contractual nature.  
The press and public will be asked to leave the room.**

**16/034 TRANSPARENCY CODE & WEBSITE**

To receive three quotations and proposal documents for the building and servicing of a Parish Council website to enable the Parish Council to comply with the Transparency Code

**Dated this 23<sup>rd</sup> day of February 2016**

Stephanie Jones  
Membury Parish Council Clerk