

## **Membury Parish Council**

Clerk to the Council:

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### **Minutes of the Parish Council Meeting held in Membury Village Hall on Tuesday 29<sup>th</sup> November 2016 at 7.30pm**

**Present:** R Barrell (Vice Chair), M Bell, M Burrough, B Foster, R Foster, S Foster, P Pearse and L Warren.

**In Attendance:** Parish Clerk, Cllr Andrew Moulding (DCC) and Cllr Paul Diviani (EDDC), Mr M Capper, Melissa Taylor, Mr J Wallace and three members of the public.

#### **16/116 To receive apologies for absence**

Cllr Debbie Burrough and PCSO Hayley Widger.

In the absence of the Chairman the Vice Chairman, Cllr Richard Barrell, acted as Chairman for the meeting.

#### **16/117 To receive declarations of interest**

There were no declarations of interest received for items on this agenda.

#### **16/118 To receive and resolve as a correct record the minutes of the Parish Council meeting held on 10<sup>th</sup> October 2016**

It was resolved that the minutes of the Parish Council meeting held on 10<sup>th</sup> October, 2016 were signed as a true and accurate record with the following amendment under item 16/101 - To receive declarations of interest -to read 'Cllr Bell declared a non-pecuniary interest in agenda item 10 Planning for planning application 16/ 2122/VAR – Bowditch Farm, Membury, Axminster EX13 7TY'.

#### **16/119 Matters arising that are not an agenda item**

- The Clerk reported that Cllr Debbie Burrough had gone to see the McMullen family who are related to the Fowler family who may know the owner of the land at Star Cross. They would contact Cllr Burrough when they had any information to pass onto the Parish Council.
- The Clerk reported that Cllr Debbie Burrough had spoken to Leo Dugdale concerning the fence surrounding the Quaker Burial Ground. Mr Dugdale said that he would look at the fencing with a view to repairing it.
- The Clerk reported that she had contacted Lloyds Bank concerning Internet Banking. The bank had informed the Clerk that an on-line form needed to be completed, signed and returned to the bank to enable them to allow the Parish Council to use their on-line banking facilities. The Parish Council would have to ensure that their Financial Regulations would allow the Parish Council to use on-line banking alongside their usual method of banking.
- Cllr Barrell reported at the last meeting that he would make enquiries as to where the empty sand bags were being held. Melissa Taylor reported that she had a large number of sand bags and was the contact should residents need them. Cllr Simon Foster had emailed this information to all residents on his contact list. The Parish Council provided the sand bags to residents, but they had to provide their own sand to fill the bags.

**It was RESOLVED that item 8 on the agenda 'High Lea Farm Update' would be brought forward due to the number of people attending the meeting who had an interest in this item.**

**116/120 To receive an update on High Lea Farm regarding the Clay Pigeon shoots**

- Cllr Barrell reported that he had visited High Lea Farm and noted that they had taken measures to reduce the level of noise emanating from the shoots. He said that in his opinion there was a problem with the amount of noise coming from the shoots. Cllr Barrell suggested that the best course of action in his opinion was for residents to monitor the number of the shoots taking place and record the noise with a sound meter. A Community Protection Notice (CPN) could be issued to High Lea Farm, but the Parish Council were not in a position to progress this matter any further. Councillors agreed that residents should contact the Police and/or Local Authority who issued these notices. Cllr Barrell suggested that the Clerk should write to the Police concerning this matter. It was proposed by Cllr Ruth Foster and seconded by Cllr Mike Bell that the Clerk should write to the Police concerning the issues with the Clay Pigeon shoots at High Lea Farm. **It was RESOLVED unanimously that the Clerk should write to the Police concerning the Clay Pigeon shoots at High Lea Farm.**
- Cllr Bell recommended that residents should make a note of all the points the Police would need to deal with this matter, write statements and then make an appointment to meet with the Police. Residents needed to make a formal complaint to the Police for them to be able to take action. If residents were not happy after taking this course of action Cllr Bell suggested that they should contact the Police and Crime Commissioner for Devon and Cornwall Police, Alison Hernandez. **Action: The Clerk to write to the police concerning the Clay Pigeon shoots at High Lea Farm.**

**116/121 To receive reports from County and District Councillors**

- Cllr Moulding reported that as Chairman of Devon County Council he did not attend any Cabinet or Scrutiny meetings and had no involvement in policy decisions, but did attend plenty of civic occasions representing the County Council.
- Cllr Moulding reported that Devon had taken young refugees under the age of eighteen from both Syria and Afghanistan. Just over forty refugees were taken to a youth centre, Beam House, in Great Torrington, North Devon. The majority of the refugees were subsequently patriated with relatives in this country and the remaining few with no relatives had been accommodated by foster families. Devon had fulfilled the Governments requirements at this stage.
- Cllr Moulding reported that he had attended the Devon Highways – Town and Parish Conference for Eastern, Exeter and Exmouth along with Cllr Simon Foster.
- Cllr Diviani reported that he was spending much time in London meeting with Ministers. He had been having talks with Gavin Barwell, Minister of State for Housing and Planning about Affordable Housing which was still very expensive to buy in this area and more was needed to rent out.
- Cllr Diviani reported that that the planning application for the construction of the new East Devon District Councils headquarters at Honiton had been approved at the November meeting of the Development Management Committee and the planning application for the current headquarters at Sidmouth was on the December agenda for the Development Management Committee meeting. The Council was working on moving into Exmouth Town Hall where most of the housing staff would be based, while the rest of the Council would move to Honiton.
- Cllr Diviani reported that on a county level he had ended up with an elongated division which ran from Whimble to Axminster. With twenty three parishes to look after communications would be more via email to ensure that Parish Councils were kept up to date with all the County Council and District Council news.
- Cllr Diviani reported that East Devon District Council were working together with Exeter City Council, Teignbridge District Council, Mid Devon District Council and Devon County Council which would make for more efficient working for the Councils.

- Cllr Moulding reported that the Electoral Review of East Devon had formally commenced and the public consultation would end on 5<sup>th</sup> December. Currently Membury was in the Yarty Ward which also included All Saints, Chardstock and Yarcombe. It looked as though this would now include Hawkchurch, but Yarcombe would move to the Upottery Ward.

#### **16/122 To receive the Police Report**

- The September Rural Crime Report had been circulated to all Councillors. No crimes had been reported for Membury. So far the October Rural Crime Report had not been received.

#### **16/123 To receive a Report from Cllr Bell on the meeting with Gavin Barwell, Minister of State for Housing & Planning**

- Cllr Bell reported on the meeting that he, along with Alex Tasker and Jeremy Wallace, had attended in London with Gavin Barwell. Minister of State for Housing and Planning concerning the Neighbourhood Plan. The Plan was presented to the Minister and Senior Civil Servants who were most impressed with its standard and the policies contained within it. They explained to the Minister the issues and concerns relating to Membury being classed as unsustainable in the Adopted East Devon Local Plan 2013-2031. Neil Parish MP also attended the meeting and was very supportive of Membury's concerns relating to it being classed as unsustainable.
- Both Cllr Diviani and Cllr Moulding spoke in support of the Neighbourhood Plan and stated that they had supported the village all the way through. However, the Inspector decided there would be communities in the Local Plan which would be classed as unsustainable. Cllr Moulding said that what the parishes needed to do was bring forward their Neighbourhood Plans because even if the village was seen as being unsustainable the Neighbourhood Plan would give the community the opportunity to do what the community wanted. Once a Neighbourhood Plan had been brought into force it would have the legal weight to sustain a planning application that adhered to the Plan. Cllr Diviani said that currently there were forty three Neighbourhood Plans working their way through the system in East Devon. No other District Council in the country could match this number.
- Cllr Barrell said that Membury and the Parish Council owed a great deal to Alex and the Steering Group for all the work they had put into producing the Neighbourhood Plan.

#### **16/124 Flooding Issues**

- Cllr Simon Foster reported that the Flood Wardens had held several meetings and Melissa Taylor was in the process of updating the Village Emergency Plan together with identifying the issues and actions which needed to be dealt with.
- Cllr Foster stated there were actions which needed to be carried out which came under the remit of the Parish Council concerning the landscape. They were as follows:
  1. Planning sub-committee to follow up with EDDC planning to emphasise and request assessment of the provisions in current and future planning applications to address water run-off from new builds , in particular agricultural buildings.
  2. Contact the Environment agency (as long as this agency is still charged with advising and implementing flood prevention measures) to request assessment and enforcement of prevention measures in the catchment area. A site visit was proposed of the land within the catchment area to review land management activities.
  3. Request the Membury PC representative on the Blackdown Hills Parish Network to raise the issue of land management with the said organisation and seek advice, support and action
  4. Membury PC to contact the landowners in the catchment area to make them aware of the concerns in the village and request a dialogue to address issues of flooding with them.

- Cllr Foster asked that these actions were supported and adopted by the Parish Council. It was **RESOLVED** that this item be brought back to the next Parish Council meeting in January to enable all Councillors to study the actions and the background information relating to them.
- The Clerk reported that she had emailed Building Control at East Devon District Council concerning water run-offs from agricultural buildings and the provision of attenuation ponds. However, after speaking to Planning at the district council it appeared that many agricultural buildings were exempt from Building Regulations. They suggested that if the Parish Council had any concerns about run-offs from agricultural buildings it should contact the Environment Agency or the Flood Management Team at Devon County Council.
- Melissa Taylor reported that the warning system had been out of order twice. It was being checked regularly and if it happened again it would be replaced. The sump did an excellent job but was reliant on being kept clear of debris. Recent floods had been a problem outside the Post Office and in Butchers Lane due to gravel, leaves and blocked drains. She had attend the Flood Resilience Forum event which dealt with writing Emergency Plans and completing Risk Assessments for emergencies. As flooding was a major concern for Membury Melissa was now updating the Emergency and Flood Plans which would need to go out for consultation with the community once completed. **Action: Clerk to contact members of the Planning sub-committee to arrange a way to take forward the action points relating to water run-offs from new builds and to make contact with the Environment Agency to request an assessment of the flooding issues in the Parish.**

**Cllr Mike Bell left the meeting at 8.40pm.**

#### **16/125 To receive an update on the Parish Council's Website**

- Cllr Ruth Foster gave an update on the Parish Councils new website and was hoping to send a test link to the website to all Councillors within the next week. Cllr Foster asked everyone to have a look at the site and try all the different links and to feedback any problems or missing information so that these could be rectified before the site went 'live'. She stressed that this was not the village website and would run in parallel with the Membury Village website. The Parish Council website had been produced as the Parish Council were now required under the Transparency Code to publish certain information on a website. Changes could still be made to the site once it was up and running and would be updated on a regular basis.

#### **16/126 To note correspondence received and to resolve any matters arising**

- Meeting of parishes and towns - Tuesday 13<sup>th</sup> December 2016 - 6.00pm - Council Chamber, Sidmouth. This meeting was noted and any Cllrs wishing to attend would let the Clerk know.
- Charitable Street Collection Policy – draft policy consultation. Noted. No response sent.
- Community Composting and Recycling Centres Consultation. Noted. No response sent.
- Your Future Care consultation on community services. Cllr Moulding reported that Axminster Hospital no longer had any community beds and under these proposals there would be no beds at Budleigh Salterton, Honiton, Ottery St Mary or Sidmouth. There would only be three hospitals in the whole of East Devon with community beds, those being Exmouth, Seaton and Tiverton. The number of beds was being reduced from 143 to 72. Northern, Eastern and Western (NEW) Devon preferred option was Option A which made provision for the following community beds:

**Beds at: Tiverton 32  
Seaton 24  
Exmouth 16**

NEW Devon said that people preferred to be cared for at home, but were there enough nurses and carers to manage this system. **Action: The Clerk to complete the online response form by 6<sup>th</sup> January 2017 stating that the Parish Council wanted community beds to remain at Seaton as it was the nearest hospital to the village, but stating their concerns that community services were already over stretched, there was an acute lack of appropriate carers to care for people**

**in their own homes and that the models proposed in the consultation would not meet the needs of the East Devon area because of the local issues of social isolation and the support that carers needed along with other points which were discussed.**

- Cllr Barrell read out a letter which had been received from Alex Tasker thanking the Parish Council for the gifts which had been given to him and Marie following the adoption of Membury's Neighbourhood Plan.

#### **16/127 Finance**

- Cllr Barrell reported that investigations had shown that the Quaker Burial Ground had been conveyanced to Membury Parish Council in 1926, so the Parish Council owned the land. Cllr Ruth Foster had made some enquires and it was suggested to her that the Parish Council should contact the Society of Friends who would be able to give advice along with any funding help. Also, there may be an Officer at the district council who could offer some advice. Cllr Diviani suggested that the Parish Council should contact the Portfolio Holder for Environment as when cemeteries or church grounds got deconsecrated they became the responsibility of the Parish/Town Council or the District Council. **Action: The Clerk to contact the Portfolio Holder for Environment to seek advice.**
- Cllr Barrell reported that the Finance subcommittee had been working on the budget for 2017/18 and would update Councillors by email before the next meeting in January when the budget would need to be approved by the full Council.

#### **Bank Reconciliation as at 25th October 2016**

<b>1<sup>st</sup> October 2016</b>	<b>Opening Balance</b>	<b>18,113.18</b>
	<b>Plus Income</b>	
10/10/2016	Interest Paid	0.34
	TOTAL	0.34
	<b>CLOSING BALANCE</b>	<b>18,113.52</b>
	<b>Less Expenditure</b>	
10/10/2016	Chq 885 – JJJ Wallace-Grass Cutting Contract-Sept/Oct	260.00
10/10/2016	Chq 886 – Mr DJ Terry-Work carried out on Footpaths	50.00
10/10/2016	Chq 887 – Bill Foster-Materials for footpaths & petrol	36.13
10/10/2016	Chq 888 – Membury Village Hall-Room Hire	14.00
10/10/2016	Chq 889 – Ron Martin-Grass cutting-C Park/W Memorial	75.00
03/11/2016	Chq 890 – JJJ Wallace-Grass Cutting Contract-November	130.00
03/11/2016	Chq 891 – Grant Thornton UK LLP-External Audit Fee	120.00
10/11/2016	Chq 892 – Axminster Printing Co Ltd-NP Booklets	140.00
16/11/2016	Chq 893 – DALC-Training Course-Cllr P Pearse	36.00
16/11/2016	Chq 894 – Simpkins Edwards LLP-Payroll Services	90.00
	TOTAL	951.13
	<b>CLOSING BALANCE</b>	<b>17,162.39</b>
<b>25th October 2016</b>	<b>Bank Balances</b>	
	Current Account	9,677.39
	Deposit Account	<u>8,001.00</u>
	Total	<b>17,678.39</b>

**Less cheques not cleared**

03/11/2016	Chq 890 – JJJ Wallace-Grass Cutting Contract-November	130.00
03/11/2016	Chq 891 – Grant Thornton UK LLP-External Audit Fee	120.00
10/11/2016	Chq 892 – Axminster Printing Co Ltd-NP Booklets	140.00
16/11/2016	Chq 893 – DALC-Training Course-Cllr P Pearse	36.00
16/11/2016	Chq 894 – Simpkins Edwards LLP-Payroll Services	<u>90.00</u>
	TOTAL	516.00
	<b>CLOSING BALANCE 17,162.39</b>	

Payment was approved for new invoices

Cheque No	Payee	Amount
000895	JJJ Wallace	£130.00
000896	Simon D Foster	£27.00
000897	Mrs SCJ Jones	£820.94

- Cllr Simon Foster reminded Councillors that the Parishes Together Funding monies the Council had received needed to be used by the end of the financial year in March. The Clerk had spoken with Jamie Buckley, the Community and Engagement Officer at East Devon District Council, who confirmed that if the Parish Council decided to employ a company to clear the ditches, drains and gullies the Council could claim this expense against the Parishes Together Funding. Details of what the costs would be and what work would be carried out would have to be submitted if the Council decided to use the funding in this way.
- It was resolved to renew the Parish Council's subscription to the Blackdown Hills Parish Network (BHPN) at a cost of £82.40. The main aims of this organisation was to look after the Area of Outstanding Natural Beauty (AONB) which the Blackdown Hills lay in and to give advice. Cllr Mike Bell was the Parish Council's representative. **Proposed by Cllr Phil Pearse and seconded by Cllr Lesley Warren.**

**16/128 To receive the planning report and applications validated**

- **Planning applications validated by East Devon District Council for October 2016:**  
Erection of two storey extension to rear of dwelling and detached garage - **3, Webble Green Membury Axminster.**  
Construction of agricultural building for storage of bedding and machinery - **Park Farm, Membury, Axminster.**  
Proposed linking extension - **8, Heath Common, Membury, Axminster.**  
Insertion of staircase, erection of partition walls and door - **Lea Hill (Kingfisher & Chaffinch Units), Membury, Axminster.**
- **Planning applications validated by East Devon District Council from 1<sup>st</sup> to 25<sup>th</sup> November 2016:**  
Variation of condition 2 & 4 of application 15/1188/FUL to revise design of garage and retain lower ground floor store – **Blackmores, Membury, Axminster.**
- **Planning applications decided by East Devon District Council for October 2016:**  
Construction of agricultural building for storage of bedding and machinery - **Park Farm, Membury, Axminster. APPROVED.**  
Removal of condition 2 of application 01/P0324 to allow use as an unrestricted dwelling - **Bowditch Farm, Membury, Axminster. APPROVED.**  
T1, Hornbeam: Reduce the height of the tree by 50% and crown reshape - **Little Haddons, Membury, Axminster. APPROVED.**  
Proposed linking extension - **8, Heath Common, Membury, Axminster. APPROVED.**  
To carry out: 1) a reduction of end weight and leverage on the 2 over-extended primary branches growing to the NW and NE over the driveway and bridleway, making target pruning cuts of up to

75mm diameter to remove branch end lengths of up to 2.5m. a crown reduction via thinning, 2) a lifting of the crown over the highway and driveway to give 5.2m clearance over the highway and 3.5m over the driveway, these works are to remove only lower order branches and branch ends of up to 2.5m length, making target pruning cuts of no more than 50mm diameter. 3) a crown cleaning to remove or reduce poorly placed or rubbing branches. The cumulative effect of these works will remove no more than 20% of the live foliar area from the trees crown – **Hallendale, Membury, Axminster. APPROVED.**

- **Planning applications decided by East Devon District Council from 1<sup>st</sup> to 25<sup>th</sup> November 2016:**  
Erection of two storey extension to rear of dwelling and detached garage - **3, Webble Green Membury Axminster. APPROVED.**  
Insertion of staircase, erection of partition walls and door - **Lea Hill (Kingfisher & Chaffinch Units), Membury, Axminster. APPROVED.**  
Erection of extension to an existing livestock building – **Challenger Farm, Membury, Axminster. APPROVED.**  
Erection of agricultural storage building and associated ground engineering works – **Challenger Farm, Membury, Axminster. APPROVED.**
- A decision is still to be made on planning application **16/0843/VAR** for the: Variation of Condition 2 of planning application 01/P2189 (change of use from hotel bedrooms to self-catering units) to allow unrestricted residential use of one of the units – **Lea Hill, Membury, Axminster.** According to correspondence I have found on the EDDC planning website the agent for the application is still working on amended plans and the legal agreement for this application and they are unsure at the moment when the application will be determined.
- One planning application had been validated by EDDC for the variation of conditions 2 & 4 of application 15/1188/FUL to revise the design of the garage and retain the lower ground floor store at Blackmores, Membury. Cllrs said they had no objection to the variation of conditions 2 & 4, but stated that any bushes and hedges should be retained in the interests of amenity and to preserve and enhance the character and appearance of the area. **Action: The Clerk was asked to draft a response and to circulate this to all Cllrs for comments before submitting a response to the district council.**
- The Clerk had been asked to write to Building Control at EDDC concerning water run-offs from agricultural buildings and the collection and disposal of this water. The topography of the village contributed towards the flash flooding suffered by the village. Therefore, any addition to a building or any new build which added to water run-offs in heavy weather into the valley was going to make matters worse. The Clerk had spoken with Ed Freeman, Service Lead – Planning Strategy & Development Management at EDDC, regarding the Parish Councils concerns. He said that Building Control approval was not required when building certain agricultural buildings. His suggestion was that the Parish Council should contact the Environment Agency and also The Flood Management Team at DCC who would be able to advise the best way forward in dealing with the flooding issues in the Parish. **Action: The Clerk to contact both the Environment Agency and the Flood Management Team at DCC to seek their advice.**

#### **16/129 To receive highway reports**

- The condition of the drain between Red Lion House and the War Memorial on the west side of the road had been reported. The Highways Officer at Devon County Council (DCC) had replied saying the County Council were going to clear all the ditches around the village during December and January. The drain between Red Lion House and the War Memorial was not blocked but was a vegetation issue. The hill between the Post Office and New House Farm known as Springfield Hill had major issues. Cllr Foster had taken photographs and Jeremy Wallace had kindly cleared the gullies. Cllr Foster had emailed a letter with photographs of this stretch of road to Cllr Moulding and David Whitton, Chief Officer Highways, Infrastructure Development & Waste at Devon County Council. There was a similar issue on the road outside Waybeares opposite Rock Mill. Cllr Moulding reported that because of the lack of funding for road repairs at Devon County

Council he would use his Locality Budget to pay for road repairs which needed to be resolved in the Parish. The order for the work had been placed. Cllr Moulding reported that Devon County Council had awarded its highways maintenance contract to Skanska Construction UK Limited. The new contractor liked to communicate with local people unlike SW Highways and they had a range of initiatives to tackle potholes.

- Cllr Simon Foster reported that he had made enquiries about getting more salt bins. They cost £350 + VAT each and the County Council would fill them. It was proposed that the Parish Council purchase three salt bins, one for Haddon Hill, one for the hill at Hill Common and one for the hill between the Post Office and New House Farm known as Springfield Hill. The locations for the bins at Haddon Hill and Hill Common had been surveyed and given approval. It was proposed by Cllr Lesley Warren and seconded by Cllr Bill Foster that £1,000 which was in this year's budget for Highways Maintenance was used to purchase the three salt bins. **It was RESOLVED unanimously that £1,000 which was in this year's budget for Highways Maintenance was used to purchase the three salt bins.**
- Cllr Simon Foster reported that no volunteers had come forward to help with the clearing of ditches, drains and gullies. The Parish Council could pay a contractor to do the work or Devon County Council run a Community Payback Scheme which costs £120 where offenders and people doing community service would come out and do the work. Cllr Moulding said there were contractors in the area which other Parish Councils used who would do the work as and when required. Residents needed to inform the Parish Council where there were problems.
- Cllr Barrell reported that the potholes along the road to Axminster and the ones in Butchers Lane had been reported to the County Council. Cllr Moulding explained that main roads were repaired within seven days of a pothole being reported but other roads, depending on their grading, got repaired within fourteen or twenty eight days from first being reported.
- Cllr Simon Foster spoke about the issue of road signs. The County Council did not want a proliferation of signs, but in special circumstances proposed by the Parish Council and agreed by the Police and the County Councillor the County Council would erect a sign but at the expense of the Parish Council. Cllr Barrell suggested that Cllrs looked at possible sites where signs were needed and that this was brought back to the next Parish Council meeting in January.

#### **16/130 To receive the footpaths report**

- Cllr Bill Foster reported that he had spoken with Ros Davies, Public Rights of Way at Devon County Council, about arranging for someone to go on a training course as David Terry was moving away. Duncan McKinder of Hook Hill was interested in attending a training course.
- Ros Davies, Public Rights of Way at Devon County Council was pursuing the issues at High Lea Farm concerning the condition of Bridle Way 7.
- Where the Parish Council were thinking of having a stile free area would be going ahead and Ros Davies would report back to Cllr Bill Foster in the new year concerning this.

#### **16/131 To receive items to go on the agenda for the next Parish Council meeting on 9<sup>th</sup> January 2017**

- Flooding issues – to support and adopt the four point action plan as reported to the meeting by Cllr Simon Foster.
- Parishes Together Fund – to agree that the Parish Council submit an application to use their Parishes Together Funding for the year 2016/17 for the clearance of ditches, drains and gullies.
- Road signs – to agree possible locations for new traffic warnings signs.
- Apologies for absence for the next Parish Council meeting to be held on Monday 9<sup>th</sup> January 2017 were received from Cllr Ruth Foster, Cllr Simon Foster, Cllr Andrew Moulding and Cllr Paul Diviani.

**16/132 To note the dates of the meetings of Membury Parish Council for 2017**

- Monday 9<sup>th</sup> January
- Tuesday 28th February
- Tuesday 11th April (Annual Parish Meeting)
- Tuesday 23rd May (Annual General Meeting)
- Tuesday 4th July
- Tuesday 15th August
- Tuesday 10th October
- Tuesday 28th November

**16/133 Public Question Time**

- Mr M Capper spoke about the Clay Pigeon shoots at High Lea Farm saying that a Community Protection Notice (CPN) could also be issued by a local authority as well as the Police.  
**Action: The Clerk to write to Janet Wallace of Environmental Health at East Devon District Council to ask how the District Council could implement a Community Protection Notice.**
- Jeremy Wallace spoke about road warning signs advising drivers that roads were unsuitable for large vehicles saying that it would be a waste of time putting up a warning sign at Star Cross as sat navs sent traffic from Chard telling the drivers to turn right at Challenger to go down into Membury. The Parish Council needed to find out where the sat navs were sending traffic and put signs up along those routes.

There being no further questions the Chairman closed the meeting at **9.51pm**

Signed.....

Date.....