

## MEMBURY PARISH COUNCIL

## PUBLIC NOTICE

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16<sup>th</sup> May 2017

To Members of Membury Parish Council **YOU ARE HEREBY SUMMONED** to attend the **ANNUAL GENERAL MEETING OF THE COUNCIL** commencing at 7.30pm on **Tuesday 23rd May 2017** to be held in Membury Village Hall for the purpose of considering and resolving upon the business set out in the following agenda.

**To press and public:** You are welcome to attend the meeting

**S.C.J. Jones**

### AGENDA

1. **Election of Chairman and signing of Declaration of Office**
2. **Election of Vice Chairman**
3. **Election of the Clerk**
4. **Election of Committee members to the Planning Committee**
5. **Election of Representatives to outside organisations:**
  - Village Hall
  - Playing Field
  - Charities
  - Emergency Officer
6. **Apologies for Absence**
7. **Declarations of Interest under the Code of Conduct:** Councillors are reminded of the need to declare any interests either at this stage of the meeting, or as soon as they become aware of the interest. The reason for the declaration must be given, and whether it is a personal or pecuniary interest; any actions they intend to take when the item is being dealt with.
8. **Minutes:** To adopt the minutes of the meeting held on 27th February 2017 as a true record.
9. **Business arising from the minutes not covered by other agenda items.**
10. **County and District Council Reports**
11. **Police Report**
12. **To review and agree Section 1 - Annual Governance Statement 2016/2017**
13. **To review and agree Section 2 - Accounting Statements 2016/2017**
14. **Appointment of Internal Auditor**
15. **Finance**
  - 15.1 **Bank Reconciliation** – To receive and resolve the bank reconciliation since the last meeting
  - 15.2 **Payment Schedule for March 2017 – May 2017** - To resolve to approve the list of payments made since the last Parish Council Meeting on 27<sup>th</sup> February 2017
16. **Planning**
  - 16.1 **Planning application (for comment, support or objection) 17/1039/FUL – Hares Farm, Yarcombe, Honiton. EX14 9AZ** – Erection of two storey extension to north elevation.

**16.2 Planning application (for comment, support or objection) 17/1116/FUL – Hill View, Greendown, Axminster. EX13 7TD – Construction of two storey side extension.**

**16.3 Planning applications either validated or decided - Applications validated and decided since the last Parish Council meeting on 27<sup>th</sup> February 2017**

**17. Highways**

**18. Footpath**

**19. Correspondence**

**20. Items for the next agenda on 4<sup>th</sup> July 2017**

**21. Dates for next meetings – to be held in Membury Village Hall at 7.30pm:**

Tuesday 4th July

Tuesday 15th August

Tuesday 10th October

Tuesday 28th November

**22. Public Forum**

*Stephanie Jones*

Stephanie Jones  
Clerk to the Council